

PARKING and TRAFFIC SAFETY COMMITTEE
PORTSMOUTH, NEW HAMPSHIRE

CITY HALL CONFERENCE ROOM A
CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

*Members of the public also had the opportunity to join the meeting via
Zoom*

9:00 AM

July 2nd, 2026

MINUTES

1. CALL TO ORDER

Committee Chair Annie Hopkins called the meeting to order at 9:00 AM.

2. ATTENDANCE

Members Present:

Public Works Director Peter Rice
Fire Chief William McQuillen
Deputy Police Chief Mike Maloney
Committee Chair Annie Hopkins
Stefanie Casella, Planning Department
Erica Wygonik (arrived 9:24a)
Mary Lou McElwain
Jane Mitchell-Pate
Barbara Sadick (alternate)

Members Absent:

Mark Syracuse

City Staff Present:

Eric Eby, City Engineer
Ben Fletcher, Parking Director
Tyler Reese, Project Manager
Jefferson Lane, DPW Administrative Assistant

3. FINANCIAL REPORT

[00:05:22] Peter Rice moved to accept the financial report dated May 31st, 2026, seconded by Mary Lou McElwain. On a unanimous vote, the motion passed.

4. PUBLIC COMMENT (15 MINUTES)

[00:06:04] There were two speakers: Tyler Garzo, 62 McKinley Road, differentiated between accidents and crashes; Judy Miller, 77 Hanover Street, spoke regarding faded crosswalk paint in areas near Hanover Street, requesting re-painting by DPW.

5. PRESENTATIONS

There were no presentations

6. NEW BUSINESS

(No public comment during Committee discussion without Committee approval.)

- A. [00:10:28] Shearwater Drive, request to post speed limit at 25 MPH, by DPW. Eric Eby spoke on the background of the matter, citing its absence from the City ordinance due to a name change years ago—the road then underwent residential development and signage was removed, prompting request from neighbors for re-posting of the speed limit. A speed study was conducted for the roadway, with 25 miles per hour determined as the appropriate speed limit. Following discussion, Bill McQuillen moved to approve speed limit of 25 MPH on Shearwater Drive, seconded by Mary Lou McElwain. On a unanimous vote, the motion passed.

7. OLD BUSINESS

- A. [00:13:35] Maplewood Avenue, crosswalk at Dennett Street, report back on vehicle speed study and video monitoring of crosswalk, by DPW. Eric Eby spoke on the results of the speed study and pedestrian video study conducted, determining that the observed speeds and number of pedestrians crossing do not warrant increased crossing signage or changes to current setup. Following discussion, Mary Lou McElwain moved to place the item on file, seconded by Jane Mitchell-Pate. On a unanimous vote, the motion passed.
- B. [00:19:01] Complete Streets Design Guidelines. Request to re-examine the Complete Street guidelines, by DPW. Peter Rice provided background to the intent of the item, this time with increased input from Police and Fire, keeping guidelines well-rounded. Following committee discussion, Peter Rice moved to create working group with members of Bicycle/Pedestrian Blue Ribbon Committee and PTS Committee to evaluate and report back with recommendations at future meeting, seconded by Jane Mitchell-Pate. On a unanimous vote, the motion passed.

8. INFORMATIONAL

- A. [00:24:37] Police monthly collision report
- B. [00:27:36] Construction projects update
- C. [00:30:33] Discussion of Committee purpose and mission. Peter Rice moved to have Committee review language adjustments within the applicable City Ordinance section internally, review with Jane Ferrini from the Legal Department, and recommend any changes to Council; seconded by Erica Wygonik. On a unanimous vote, the motion passed.

9. MISCELLANEOUS

- [00:51:50] Camper parking
- [00:52:44] Car-Free Commute Challenge
- [00:53:09] Resident Access Parking Program (RAPP) Pilot

10. ADJOURNMENT

- [00:56:59] Erica Wygonik moved to adjourn, seconded by Barbara Sadick. On a unanimous vote, the motion passed. Chair Annie Hopkins adjourned the meeting at 9:53 AM.

Respectfully submitted,
Jefferson Lane – Business Administrator, Department of Public Works